

REQUEST FOR REIMBURSEMENT

TO: Treasurer

Lincoln Garden Club
P.O. Box 385
Lincoln, MA 01773

FROM: _____

COMMITTEE/PROJECT: _____

FOR: _____

Please reimburse me for the expenses itemized below totaling \$ _____

Attached Receipt(s):

Date	Description	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional explanation, if necessary:

Signed: _____ Dated: _____

Please send reimbursement check to the following address:

